

**Minutes of the regular meeting of the  
Council of Mossey River Municipality  
Held in the Council Chambers at the Municipal Office on  
Thursday, April 7, 2016 at 9:00 a.m.**

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**Present:** Head of Council Kate Basford, Councilors: Larry Pascal, Alice Sahulka, John Devos,  
Pauline Riley, Larry Wright and Richard Kolochuk

**Also Present:** Chief Administrative Officer Kevin Drewniak

**1. Call the meeting to order**

With a quorum present, the meeting was called to order by Head of Council Basford at 9:02 a.m.

**2. Approval of minutes**

Resolution No. 67-16

Moved by Councilor Kolochuk, Seconded by Councilor Pascal

Be it resolved that the readings be waived and that the minutes of the following meetings be accepted and approved as amended:

- a. Regular Council Meeting Minutes – March 17, 2016

Carried

**3. Adoption of the agenda**

Resolution No. 68-16

Moved by Councilor Wright, Seconded by Councilor Kolochuk

Be it resolved that the Agenda for the April 7, 2016 meeting of Council be adopted and the order of the Agenda is authorized to be altered as required.

Carried

**4. Declaration of Conflict of Interest – None**

**5. Finances**

-Council queried the SRE policy

Resolution No. 69-16

Moved by Councilor Sahulka, Seconded by Councilor Devos

Be it resolved that the general and payroll accounts for payment, having been examined and approved by the finance committee, be hereby approved as follows for the month of March 2016:

General:	Cheque #879-944	\$	148,899.73
	Voided Cheques: None		
Payroll:	Cheque #161-186	\$	21,772.52
	Voided Cheques: None		

Carried

**6. CAO Report**

-Received as information

- 7. **By-law Officer Report** – None
- 8. **Reception of delegations** – Deferred until 10:00  
 10:00 – Zoning Public Hearing  
 10:15 – Heidis Penner – Fire Invoice
- 9. **By-Laws**
  - a. Special Services By-law – Waste and Recycling Collection  
 -Waiting to hear from the municipal board
  - b. Zoning By-law Amendment  
 -Deferred to After the Public Hearing
  - c. Organizational By-law

Resolution No. 70-16

Moved by Councilor Riley, Seconded by Councilor Kolochuk

Be it resolved that By-Law #5/2016 of Mossey River Municipality being a by-law of Mossey River Municipality to govern the organizational structure for the municipality and committees thereof, be now read a second time.

Carried

Resolution No. 71-16

Moved by Councilor Devos, Seconded by Councilor Sahulka

Be it resolved that By-Law #5/2016 of Mossey River Municipality being a by-law of Mossey River Municipality to govern the organizational structure for the municipality and committees thereof, be now read a third and final time.

For: Head of Council Basford, Councilors Wright, Sahulka, Riley, Pascal, Devos and Kolochuk

Against: None

Carried

Resolution No. 72-16

Moved by Councilor Riley, Seconded by Councilor Sahulka

Be it resolved that Council appoint the following members to the following committees:

- Legislative and Finance: Alice Sahulka and Pauline Riley
- Personnel and Policy: Larry Wright, Pauline Riley, John Devos and Kate Basford
- Economic Development,  
 Recreation and Culture  
 Committee: Alice Sahulka, Pauline Riley and Kate Basford

And be it further resolved that council appoint Richard Kolochuk to the Lakeshore Planning District Board.

Carried

## **10. Unfinished Business**

### a. Recreation Area

-Council discussed the buildings and requested a meeting with Joe Masi at the Municipal Officials Seminar

### b. Heritage Designation

-Council was advised that should the zoning by-law amendment pass, that they will have to hold a public hearing for the conditional use

### c. Rec Commission

-Discussed

### d. Skate Park

-Council advised that the skate park should be removed

### e. Fork River Fire Department

-The fire department requested \$3,000.00 for equipment in lieu of wages

-Council advised the CAO to add it to the budget

-Council requested that a thank you letter be written to the department

### f. Crown Lands to Taxservice- Deferred

### g. Centennial Update

-Council requested that Jo Bunka be invited to the next meeting

### h. Development of Seasonal Lots- Deferred

### i. Resolutions for June District Meetings

-Council will discuss the June District Meetings next Council meeting

-Council requested that the following resolution be sent to the June Meetings

Resolution No. 73-16

Moved by Councilor Riley, Seconded by Councilor Devos

Whereas the recent amalgamations have increased the size of public work crews forcing many municipalities to have a Head of Public works or similar position;

And whereas the individuals hired to these positions tend to have an operating background lacking experience in human resources, report writing and management skills;

And whereas most courses offered are geared toward administration and Council;

Therefore be it resolved that the AMM explore options to offer more training in human resources, report writing and management skills geared toward Heads of Public Works.

Carried

## **11. New Business**

### a. Town Hall Meeting

-Council moved the date of the Town Hall to May 4, 2016 @7:00 p.m.

b. Budget Review

-Deferred to later in the meeting

c. Utility Deposit Policy

Resolution No. 74-16

Moved by Councilor Riley, Seconded by Councilor Pascal

Whereas Council has reviewed the “Utility Account Deposit Policy”;

Be it resolved that Council approve the “Utility Account Deposit Policy” as presented.

Carried

**8. Reception of delegations**

10:00 – Zoning Public Hearing

Resolution No. 75-16

Moved by Councilor Riley, Seconded by Councilor Wright

Whereas the Public Hearing for By-law 3/2016 is set for 10:00 a.m. on April 7, 2016;

Be it resolved that Council temporarily adjourn the regular Council meeting and open the Public Hearing.

Carried

Resolution No. 76-16

Moved by Councilor Kolochuk, Seconded by Councilor Pascal

Be it resolved that Council hereby re-opens the scheduled regular meeting with the Public Hearing being adjourned.

Carried

Resolution No. 77-16

Moved by Councilor Sahulka, Seconded by Councilor Devos

Be it resolved that By-Law #3/2016 of Mossey River Municipality being a by-law of Mossey River Municipality to amend By-law 2/2001, be now read a second time.

Carried

Resolution No. 78-16

Moved by Councilor Devos, Seconded by Councilor Sahulka

Be it resolved that By-Law #3/2016 of Mossey River Municipality being a by-law of Mossey River Municipality to amend By-law 2/2001, be now read a third and final time.

For: Head of Council Basford, Councilors Wright, Sahulka, Riley, Pascal, Devos and Kolochuk

Against: None

Carried

10:15 – Heidie and Jake Penner – Fire Invoice

-Discussed the fire invoice and requested a breakdown of the cost

-Advised that they would be willing to pay for wages but don't understand such a high cost

-Council will review the matter

**11. New Business (con't)**

d. Wage Increases

Resolution No. 79-16

Moved by Councilor Wright, Seconded by Councilor Pascal

Be it resolved that Council authorize a 2% increase of all employee wages on the wage scale in appendix "A" of the Mossey River Municipality Personnel Policy.

And be it further resolved that all salaried employees receive a 2% increase effective May 1, 2016.

Carried

e. Drainage Committee Report

-The committee went and looked at several ditches and found some solutions

-Advised that Council should look at renting the Boom mower from Reit-Syd in the fall for cleaning the bottom of ditches

f. IMCD Banquet

-Council discussed the banquet and advised that they will send our representatives if they want to go

**12. Councilor Reports**

Head of Council Basford

-Advised of a workshop on the Important Bird Area on May 7<sup>th</sup>, 2016

Councilor Wright

-Advised he attended Ron Kostyshyn's announcements

Councilor Sahulka

-Advised she attended Ron Kostyshyn's announcements

-Queried the tourism survey results

Councilor Riley

-Thanked Council for granting her leave of absence

-Advised that federal grants have been updated

Councilor Pascal

-Advised he attended Ron Kostyshyn's announcements

-Advised he attended the coffee with Rick Wowchuk

Councilor Kolochuk

-Advised he attended the drainage committee meeting

-Queried summer gravelling

Councilor Devos

-Advised he attended the drainage committee meeting

**13. Communications**

a. Dauphin and District Snowmobile Club

Re: Request for donation

-Council advised that they will donate \$25.00

b. Mountain View School Division

Re: Notice of Tax Requirements

-Council received as information

c. Green Team 2016

Re: Grant Approval

-Council received as information

d. Dauphin Regional Airport Authority

Re: 2016 Contribution

-Council received as information

e. EMO

Re: Claim Paid

-Council received as information

f. Catalyst Credit Union

Re: GIC Maturity

-Council would like to open an escalator at the Credit Union for \$53,600

g. Catalyst Credit Union

Re: GIC Maturity

h. EMO

Re: Acknowledgement of Appeal

-Council received as information

i. MMAA

Re: Human Resource Management

Resolution No. 80-16

Moved by Councilor Riley, Seconded by Councilor Sahulka

Whereas the Human Resources Management Course put on by MMAA is set for May 27<sup>th</sup>, 2016 in Brandon, Manitoba;

Be it resolved that Council authorize the attendance of Kevin Drewniak and Jim Lytwyn.

Be it further resolved that all expenses be paid in accordance with Indemnity By-Law.

Carried

- j. Manitoba Farm Women's Conference
  - Re: Request for Sponsorship
  - Council received as information

- k. Manitoba Good Roads Association
  - Re: Annual Banquet Invitation
  - Council received as information

**14. Public Works Manager Report**

- Radios – Council would like to explore other options
- Fork River Airport – Council approved the burn, advised to drag it to level it and that it should be mowed on request
- Fire Department – Will submit a request in writing

**15. In Camera – Personnel**

Resolution No. 81-16

Moved by Councilor Sahulka, Seconded by Councilor Riley

Be it resolved that Council dissolves into a committee as a whole in camera to discuss issues in a closed session in-camera at 11:15.

And as per section 83(1)(d) of the Municipal Act each member of Council is to keep in confidence the matters discussed to keep confidential until the matter is discussed at a meeting of the Council or if a committee conducted in public.

Carried

Resolution No. 82-16

Moved by Councilor Kolochuk, Seconded by Councilor Sahulka

Be it resolved that the Committee revert back to the regular open council meeting out of camera at 11:23.

Carried

**11. New Business (con't)**

- b. Budget Review
  - Council reviewed the revised budget

**16. Notice of Motion – None**

**17. Adjournment – Head of Council Basford adjourned the meeting at 12:08 p.m.**

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Chief Administrative Officer

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Head of Council